CS Video Script

Episode 1: Introductions

SPRING 2022

Episode 1:

CS 4962

Dear class,

Welcome to the writing component of CS 4962. The way in which your performance in this section of the class will be factored in will be determined by your group’s faculty advisor. But first, I will tell you a little bit about myself and why I’m here.

I am from the English Department. That’s right, remember those really fun essays you used to write when you were a freshman here? Remember thesis statements? Remember topic sentences? Well, I am not here to torture you with essay assignments, except just one.

Rather, I am here mainly to draw your awareness to some elements of the documentation process, as well as give you an increased awareness about the way that technical documents are composed, edited, and used in a professional environment. The program that you are creating with your sponsors are going to be impressive feats of ingenuity, skill, and intelligence, but if your report doesn’t describe what it does, and how you achieved it, then who is going to speak on its behalf?

A piece of technical writing doesn’t have to be a work of literary genius, but it should be written with an understanding of who its audience is, and how they will be using the document.

But I am already getting a little ahead of myself. This week, I just want to talk about how this class is going to function.

You might want to think about this class as being divided into three components.

In the first 8 weeks of this class, I will be giving video lectures accompanying quizzes. The videos will appear on the following Monday mornings, which you can take during class time. These videos are about different principles of technical writing, and the quizzes cover topics covered in the video. Each quiz will consist of 10 questions and be worth 40 points total.

Then, we will have a timed-essay worth 60 points which will ask you to critically analyze a technical writing concept that was explained in a previous video.

Then, I will be making myself available to you and your team for help on your project report. Your advisor or liaison may ask you to come see me, or you may choose to join on your own. The office hours will be posted as that becomes pertinent.

After you have been assessed for the timed-essay, you may want another chance at earning a higher grade, which is why there

| **Week** | **Date** | **Due** | **Points** | **Instructor Role** |
| --- | --- | --- | --- | --- |
| 1 | Mon 1/25 |   |   | Upload Video 1 (Introduction) |
| 2 | Mon 1/31 | Video 1 Quiz | 10 | Upload Video 2 (Tech Writing) |
| 3 | Mon 2/7 |  |  |  |
| 4 | Mon 2/14 | Video 2 Quiz | 10 | Upload Video 3 (Audience/Ethics) |
| 5 | Mon 2/21 |  |  |  |
| 6 | Mon 2/28 | Video 3 Quiz | 10 | Upload Video 4 (Project Report) |
| 7 | Mon 3/7 |  |  |  |
| 8 | Mon 3/14 | Video 4 Quiz | 10 | Upload Video 5 (About Writing Test) |
| 9 | Mon 3/21 | Writing Test | 60 | Upload Group Meeting Signup Form |
| 10 | Mon 3/28 | Spring Break |  | Have a nice break.  |
| 11 | Mon 4/4 | Office Hours (if applicable) |  | Grade Writing Test / Meet Students (Optional) |
| 12 | Mon 4/11 |  Office Hours (if applicable) |  | Grade Writing Test / Meet Students (Optional) |
| 13 | Mon 4/18 |  Office Hours (if applicable) |   | Grade Writing Test / Meet Students |
| 14 | Mon 4/25 | Optional Writing Revision |  10 | Grade Writing Test / Office Hours |
| 15 | Mon 5/2 |  Office Hours (if applicable) |   | Grade Writing Test / Office Hours |
| 16 | Mon 5/9 |  Office Hours (if applicable) |   | Grade Writing Test / Office Hours |