







Rubrics Oral Communication (Ver 2.0)


This rubric is evaluated in the following classes: CS337, CS437, CS496A, and CS496C. It should be used to evaluate students in all aspects of their oral participation in these classes, including both presentations and working with team members.

1	2	3	4	5
Logical organization of thought 				
Thoughts confused, inconsistent, and not well thought through before speaking. Few if any examples.	Thoughts not well organized. Listeners have difficulty following the speaker's ideas. Main points are unclear. Perhaps some examples, but sometimes not well connected to main points.	Satisfactory thought content. Reasonably well organized. Overall flow of ideas sometimes unclear. Points sometimes not made clearly. Some relevant examples. More would be useful.	Clearly thought through and well organized. Clear introduction and conclusion. Main points well stated. Coherent flow of ideas. Good illustrative examples.	Crisply thought through. Well organized. Excellent use of examples to illustrate points.
English Language 				
Audience unable to follow most of the presentation because of language difficulties.	Many grammatical errors; speaks in incomplete sentences; accent difficult to understand.	Few grammatical errors; but sentences are either incomplete or run on. Accent requires significant effort to understand. Uses few English colloquial expressions.	Few grammatical errors; some sentences are either incomplete or run on; minimal accent; speaks what would normally be considered standard English.	No grammatical errors with exceptional sentence structures; fluent and elegant English.
Technical Vocabulary 				
Seems unsure of the technical vocabulary.	Limited vocabulary with many errors; terms often used incorrectly.	Limited vocabulary; makes errors on a few terms; but overall does not embarrass him/herself technically.	Good use of technical terms but is slightly unsure of certain terms.	Exceptional use of technical terms; explains them well when necessary; uses language that is appropriate to the audience level.
Presentation Aids (may be slides or simply white-board diagrams when speaking informally) 				

1	2	3	4	5
<p>Slides or diagrams seem to have been cut-and-pasted together; no connection between slides.</p>	<p>Boring and somewhat uninformative slides/diagrams.</p>	<p>Slides/diagrams seem to contain the right information but no apparent effort made to create truly effective and engaging slides/diagrams. When using slides balance between words and diagrams leans too heavily toward words. Not enough diagrams to illustrate main points.</p>	<p>Generally good set of slides and diagrams. Conveys the main points reasonably well in a traditional way. Adequate diagrams.</p>	<p>Well rehearsed/thought through, informative, creative, and engaging presentation. Diagrams extremely well designed to get points across in intuitive ways.</p>
<p>Audience/listener Interaction </p>				
<p>Makes virtually no contact with audience/listeners and seems unaware of audience/listener reactions.</p>	<p>Makes occasional eye contact with audience but seems uninterested in audience/listener reactions.</p>	<p>Makes eye contact with at least a portion of audience/listeners. Does not invite audience/listener participation/reaction. Responds only briefly to questions. Sometimes seems to ignore difficult issues raised by audience/listeners.</p>	<p>Maintains good contact with audience/listeners but doesn't always answer questions in enough detail. Generally acknowledges difficult issues.</p>	<p>Makes exceptional rapport with audience/listeners. Encourages dialogue. Provides additional material/examples/information when needed. Always clear how well difficult issues have been handled.</p>
<p>Audible intelligibility </p>				
<p>Barely intelligible or not intelligible. Spoken so softly, with such a difficult-to-understand accent, so quickly, or in some other manner that listeners have an extremely hard time making out what is said.</p>	<p>Difficult to understand what was said, possibly because it was spoken too softly, with a difficult-to-understand accent, too quickly, or in some other way that created an impediment to understanding.</p>	<p>Understandable with some effort. Spoken in a way that put an extra burden on the listener.</p>	<p>Understandable without effort. Spoken in such a way as to be relatively easy to understand but without any apparent effort to make the listener's task easy.</p>	<p>Presented in such a way that it was clear the speaker wished to be sure the audience heard and understood what was being said. Techniques for accomplishing this include dramatic pauses, a conversational speaking style, using a variety of speaking volumes and emotional intensities, particularly clear articulation, body language and appropriate hand and arm gestures, speaking at a pace that allowed each thought to be grasped before proceeding to the next one.</p>