



City of Los Angeles Fire Department

Student Professional Worker Job Opportunity

The Los Angeles Fire Department (LAFD) is seeking to fill three (3) Student Professional Worker (SPW) positions in its Management Information Systems (MIS) Section. The MIS Section handles Information Technology support for computer hardware and software applications used throughout the LAFD.

This is a great opportunity for talented and highly motivated individuals, who are in the process of completing their education, to gain experience for a professional career in IT.

Eligibility Requirements:

1. Current full-time (12 semesters units or the equivalent 16 quarter units) enrollment in an accredited four-year college or university, have attained Junior or Senior standing and must maintain 3.0 GPA.
2. Must be enrolled in and successfully complete a minimum of 6 semester (or 8 quarter) units of degree-oriented classes each semester (quarter) while employed as a Student Professional Worker. For quarter system programs, students must attend at least 3 quarters each year.
3. Satisfactory proof (enrollment verification, official college transcript, etc.,) must be submitted upon hire.
4. Student Professional Workers **must maintain** enrollment as a full-time student to continue employment, and must submit proof of enrollment not later than two weeks after the commencement of each Semester or Quarter.

Preferred Skills/Knowledge: Seeking applicants with a Major in a computer related course program and having a working knowledge of at least one of the following:

- Programming language (PHP, ColdFusion, VB, VB.NET, ASP, ASP.NET, Java, C, C++ and C#)
- Database design in SQL Server or Oracle
- HTML and Cascading Style Sheets, basic web design skills and knowledge of related software tools
- Geographic Information Systems

The SPW must possess good communication skills and the ability to work autonomously.

Tasks: The SPW will be required to perform a variety of tasks related to application development, support, and maintenance; computer hardware support, troubleshooting, and deployment; general office and clerical tasks, support and training for clients; and other related tasks.

Compensation & Benefits: The rate of pay is \$13.46 per hour. Please note that this position is not a permanent Civil Service position with the City of Los Angeles. Therefore, the position is not eligible for any employee benefits.

Work Schedule: The SPW is required to work a minimum of 20 hours, but no more than 30 hours per week, between the hours of 7:00 AM to 5:00 PM on weekdays. The maximum allowable working hours in any service year is 1039 hours.

How to Apply: Email your resume to Elizabeth.Torres@lacity.org

Filing Period: Open until a sufficient number of applications are received. May close at any time.