**Volunteer Technology Assistant Job Description**

**Functional Area:** Technology

**Volunteer Title:** Technology Assistant

**Supervisor:** Tom Kemp, Vice President, Information Technology

**Dates Required:** July 25 – August 2, 2015

**Training Required:** Mandatory Online General Orientation & Protective Behaviors Training; Separate Job-Specific Training

**Job Description:**

The role of Technology Assistant is a volunteer position responsible for assisting in all technology set up and troubleshooting throughout the duration of the Games. Technology Assistants will fix network connectivity issues (Wifi) and troubleshoot at their assigned venues. They will assist in addressing general technology requests, including, but not limited to, diagnosing and solving hardware/software problems, configuring desktop and laptop computer systems, and setting up and repairing printer connections.

**Requirements:**

The Technology Assistant will need to have the physical ability to lift and transport technology equipment weighing up to 50 pounds. Technology Assistants must be at least 18 years old.