Students, as part of the Thesis requirement, all 599A, 599B, and some 598 students will need to give an oral presentation.  In addition to turning in the hard copy Thesis to the Library, Computer Science majors are **required** to submit an electronic Thesis (E-thesis) as well to the Library.  <http://www.calstatela.edu/library/guides/e-thesis.htm>

<http://www.calstatela.edu/library/guides/thesisprep.htm>

The **Thesis Presentations for SPRING Quarter will be on Thursday, JUNE 9TH, 2011.  They will begin at 10:30 am** in E&T A210.  Please be on time.  The order of presentations will be decided at that time.  Those who are not in attendance when their name is called, will not be allowed to go forward and present, will receive a No Credit, and will need to sign up the next quarter.   You can view previous quarters video presentations at <http://www.calstatela.edu/academic/ecst/cs/grad_presentation.php>   UserName and Password are    cs491   .

NEW

FACULTY WILL NEED TO SUBMIT TO DEPARTMENT VERIFICATION (NOTE) THAT STUDENT IS PREPARED AND READY TO PRESENT THESIS.  PLEASE MAKE SURE THAT YOU HAVE SEEN THEIR PRESENTATION PRIOR TO THE ACTUAL PRESENTATION.   STUDENTS WILL NOT BE ALLOWED TO PRESENT WITHOUT FACULTY APPROVAL.

**599A** presentations are progress reports. As such it is reasonable for them to be relatively short (5 min. max) and informal, but to the point.  The presentation should be no more than 5 minutes, limited to only 1 to 2 slides, tied into the project prospectus on the cs wiki, followed by a question and answer period. (Advisor will decide if student is ready to present)

**598** **Completions Only (Thesis will be submitted)/599B Completions Only (Thesis will be submitted) -** presentations (20 min. max) are an opportunity (required) for each MS student to present his/her work in a public forum, followed by a question and answer period. As such they should be relatively polished presentations of completed work.  (Advisor to decide if student is ready to present)

**Additional Requirement for 598/599B** - For those of you who will be completing your Thesis Presentation (not CS 599A), the CS Department is requiring that each student also create a colorful poster board (see sample attachment) visual (2 posters) of your Thesis Presentation to be displayed during your talk.  The poster can consist of your powerpoint slides.  There should be a uniform flow linking each slide that captures all the essential information that will be in your presentation as well. Students may come to the Department Office to pick up blank posterboards and to view previous student’s boards. You may also check with your Advisor on this requirement.

Your posterboards should include the following:

* 10-12 -    81/2 x 11 powerpoint graphics (orientation should be landscape) (4 pages on each posterboard, posterboard should be taped to be as one 44”  length and 28” width)
* 1st page should be Title of Thesis and Your Name
* 2nd page should be your Abstract (start numbering pages with page 2)
* pages 3-8 should highlight (tell the story) of your Abstract with colorful pictures and strong architectural details

The posterboards should be referred to along with your powerpoint slides during your presentations.

Keep in mind also that you will need to prepare the following approval pages on a **flash drive** to be printed when all Thesis presentations have been completed that day, please remember to bring correct bond paper weight stationery for printing the Approval Pages (You should have most of the approval forms filled out with your Advisor, Dept Chair (Dr. Raj Pamula, and leave 3rd member blank until the presentations are finished, then you will be able to indicate – however, no signatures will be given until the final student has presented that day and Advisor has approved your Thesis):

<http://www.calstatela.edu/library/guides/thesappr.doc>   Thesis Approval Page (For Hard Copy)

<http://www.calstatela.edu/library/guides/ETDappr.doc> Electronic Thesis Approval Page (for E-Thesis)

Other Useful information:

* + - * <http://www.calstatela.edu/library/guides/thesisprep.htm>
* **Thesis Reviewers**
* A draft copy of the thesis/project must be shown to a thesis reviewer for any format revisions. Each thesis must meet university format guidelines. Subject content, research quality, punctuation, and grammar are not checked. Appointments are recommended to meet with a thesis reviewer.

|  |  |
| --- | --- |
| **College** | **Thesis Reviewers, Spring 2011 Office Hours** Check back frequently for changes |
| * Business & Economics * Education * Engineering, Comp. Sci. & Tech. * Interdisciplinary | **Oscar Marquez** , Email: [omarquez2012@gmail.com](mailto:omarquez2012@gmail.com) Thesis Collection Room, Library North Floor B:         Mon. 9am - 11am         Tue. 9am - 12noon |

Completing CS 559B or Completing CS 598 Students:

**The deadline for submitting your final Thesis/Project paperwork for Spring 2011 is Thursday, June 16, 12:00 noon** **to the Library.      The Computer Science Dept. does not require a hard copy of your Thesis.**

Please remember to do the following:

**Meet regularly with your *advisor* for the presentation contents.**

**Practice your presentation. You must finish your presentation and Q&A within your time slot.   CS599AB & 598 credit will be given only if you complete your presentation.**